

Department of Labor and Industries
Elevator Section
PO Box 44480
Olympia WA 98504-4480



Owner Requested Red Tag/Decommission Form

Phone: 360-902-6130
Email: ElevatorSect@Lni.wa.gov
www.Lni.wa.gov/Elevators

NOTE: You must provide the department with **written approval from the building official**, indicating that the conveyance is not required for building occupancy, when you apply to have the conveyance placed in voluntary red tag/decommissioned status.

A conveyance may be put into red tag status at the owner's request. Once in red tag status, the conveyance may not be used until it is inspected and has come into full compliance. While the conveyance is in red tag status, the owner is required to renew their annual operating permit. See [WAC 296-96-01035](#) for fee.

Decommissioning of your conveyance needs to be done by a licensed elevator contractor and verified by an inspection performed by the department. See [WAC 296-96-01035](#) for fee. Decommissioned status has no yearly fee.

- Red Tag
 Decommission

Owner Information:

| | | |
|---------------|---------------|----------|
| Owner Name | | Date |
| Owner Address | | |
| City | State | Zip Code |
| Phone Number | Email Address | |

Building Information

| | | |
|------------------|-------|-------------------|
| Building Name | | Conveyance Number |
| Building Address | | |
| City | State | Zip Code |

For copies of inspection reports, please visit: <https://fortress.wa.gov/Lni/Lvtr>

To pay an invoice online, please visit: www.Lni.wa.gov/PayAnInvoice

L&I Internal Use Only

| | | |
|----------------------------|------------|------|
| Sent to Elevator Inspector | Emailed By | Date |
|----------------------------|------------|------|